GRADUATE STUDIES IN EDUCATION

CENTENARY COLLEGE OF LOUISIANA
SHREVEPORT, LOUISIANA

CENTENARY COLLEGE OF LOUISIANA

DEPARTMENT OF EDUCATION

GRADUATE STUDIES

1991-1992

SHREVEPORT, LOUISIANA

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EDUCATION GRADUATE BULLETIN

THE PROVISIONS of this bulletin do not constitute an offer for a contract which may be accepted by students through registration and enrollment in the College. The College reserves the right to change any provision or requirement including fees at any time with or without notice. The College also reserves the right to require a student to withdraw from the College for cause at any time.

FAILURE to read this bulletin does not excuse students from the requirements and regulations. Centenary College does not discriminate on the basis of handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities as specified by federal laws and regulations. The designated coordinator for College compliance with Section 504 of the Rehabilitation Act of 1973 is Mr. Harold Bond.

CENTENARY COLLEGE offers admission without regard to color, race, sex or religion; and follows the guidelines for records established by the Family Educational Rights and Privacy Act (1974).

CENTENARY COLLEGE is an equal opportunity institution.

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THE CENTENARY M.ED. GRADUATE PROGRAMS

PURPOSE

Centenary's M.Ed. programs aim to help capable teachers achieve greater success in their teaching careers. The Centenary programs offer a dual emphasis. We stress the practical skills and useful concepts which are germane to good teaching and school administration. We also teach the theoretical side of education upon which is based each of the pragmatic ideas.

The programs are designed to be accessible, intensive, and useful.

THE COLLEGE

Centenary College of Louisiana is a private, coeducational, Methodist institution and is recognized as one of the South's finest liberal arts colleges. Founded in 1825, Centenary is the oldest private college west of the Mississippi River. The College firmly believes that a liberal arts education preserves the best in our cultural heritage and prepares students for the challenges of the future. Centenary College is accredited by the Southern Association of Colleges and Schools.

ADMINISTRATION

The Dean of the College is the administrative officer responsible for the graduate programs. The Dean and the Graduate Council are charged with the general administration of the programs.

The Graduate Council is composed of the following: the Dean of the College, the Dean of the School of Business, the Chairperson of the Education Department, the Chairperson of the Geology Department, the Registrar, the Chairperson of the Education Policy Committee, the Chairperson of the Personnel and Economic Committee, and three members-at-large. All three divisions are usually represented among the chairperson's of faculty committees and the members-at-large. It is from these members that the Council selects its chairperson for the year.

The Graduate Council is responsible for the admission criteria to graduate programs and the supervision of satisfactory progress toward degrees, and for policies pertaining to personnel, curricula, degree requirements, and finances. Proposals relating to any of these areas may originate with the Dean, members of the Council, or any faculty or administrative officer of the College and should be sent to the Dean and the Chairperson of the Graduate Council. Proposals for new graduate programs come to the Graduate Council with majority approval from the department seeking the program. The Graduate Council submits its recommendations to the faculty members and its recommendations for promotion and tenure. The Graduate Council receives from each faculty member teaching graduate courses a yearly report in which the Council is apprised of the professor's professional activities relating to graduate program responsibilities, including research and Supervision of Instruction.

DEGREES CONFERRED

Centenary awards the following Master of Education degrees:

Elementary Education
Elementary School Administration
Secondary Education
Secondary School Administration
Supervision of Instruction.

ADMISSION REQUIREMENTS

Admission to a degree program in graduate education is under the direction of the Chairperson of the Education Department. All correspondence concerning admission to the Master of Education program(degree status) should be sent to:

Chairperson, Education Department
Centenary College of Louisiana
P.O. Box 41188, Shreveport, Louisiana 71134-1188
telephone (318) 869-5223.

All correspondence concerning admission to non-degree graduate education courses should also be sent to the Chairperson of the Education Department.

REGULAR ADMISSION

Degree Status. A student will not receive graduate credit for any course taken unless he or she has complied with the following admission procedures, and has been accepted for admission to the Graduate Education Program. Criteria for unconditional admission include the following:

1. Completed application form with a $20 non-refundable application fee. This is a one-time-only charge. Application forms are available in the Education office and must be received at least three (3) weeks in advance of the session in which the student expects to enroll.

2. Complete official transcripts of work completed at each college or university attended showing evidence of the completion of a Bachelor's Degree from a Regionally Accredited Institution of Higher Education.

3. Results of the Graduate Record Examination Aptitude Test (800 + combined score on verbal and quantitative for regular admission.) Those students otherwise qualifying for un-conditional admission may be granted provisional/ conditional admission, and allowed to submit the test score during the first semester of study. Undergraduate GPA, letters of recommendation and other considerations will be considered for conditional/provisional admission.

4. Master of Education students must present a 2.5 (4.0 system) composite grade point average on all undergraduate work to be considered for regular admission.

5. Admission to a graduate program does not imply candidacy for a graduate degree, and the final decision rests with the Chairperson of the Department of Education.

6. A student must have been in good academic standing in all institutions previously attended.

7. Have a valid provisional, renewable, or lifetime teaching certificate.

8. Three references, one academic and two professional.

9. Personal interview with the Department of Education Faculty.

SPECIAL ADMISSION

Outstanding graduating seniors in the final semester of the undergraduate program at Centenary may, with permission of the Dean and the Chairperson of the Department, be admitted to the Graduate Education program and permitted to enroll in a maximum of six (6) hours of graduate course work. Should the student fail to graduate at the close of the semester, credit for the graduate level work will be denied.

CONDITIONAL STATUS

An applicant who does not meet all requirements for unconditional admittance as a graduate student (excluding verification of possessing a Bachelor's Degree) may be granted conditional status by the Chairperson of the Department. All conditions must be removed prior to continuing further graduate study.

REMOVAL OF CONDITIONAL STATUS

The removal of conditional status and continuance in the graduate program are determined by:

1. Completion of regular admission procedures.

2. Completion of six (6) semester hours of graduate study.

3. If regular status has not been attained after completing six (6) semester hours, a student may not continue to pursue courses until all requirements are met.

4. A student on conditional status who fails to qualify for regular status upon completing six (6) semester hours of work may apply at a later date for admittance.

RE-ADMISSION

Graduate students whose study is not continuous in the Centenary College Graduate Program must apply for re-admission to the Graduate Program. The application for re-admission is made to the Department of Education.

NON-DEGREE STUDENT'S ADMISSION

Any person who has earned a bachelor's or master's degree from a regionally accredited college or university and wishes to take a course or courses, but is not interested in pursuing another degree must, nevertheless, meet the same requirements for admission to the Graduate Program as students admitted to work towards a Graduate Degree.

1. Non-degree Status: Admission in this category is restricted primarily to those persons who may benefit professionally from additional study at the graduate level--for example, public school teachers who wish to participate in the (TEP) Tuition Exemption Program. A non-degree status student is ineligible to become a candidate for a graduate degree. Should the student subsequently wish to be admitted to a degree program, a formal application must be made. A maximum of six (6) semester hours of graduate credit may be applied toward the degree, and in all cases the non-degree student must receive permission from the Chairperson of the Education Department before enrolling in any graduate courses.

2. Transient: Students admitted to a graduate program at another institution and wishing to take a course(s) for transfer credit may be allowed to take such a course(s) with the approval of the Director of Graduate Studies in the college in which he or she would normally enroll. A maximum of twelve (12) hours of transient credit will be allowed. Transcripts shall note that such credit is for transfer only. (Transient students must submit a "letter of good standing" from the Dean or Registrar in lieu of GRE scores and transripts.)

3. Master's Plus 30: Students who have earned a master's degree from a regionally accredited institution are admissible to the Graduate School on this basis. However, this action does not admit the student to any specific program of study within the Graduate School automatically.

NOTE: Courses completed while one is classified as a non-degree or post-master's student may be considered for application toward a degree at a later time provided that all other requirements have been fulfilled. This credit must have been earned no more than six years prior to completion of the degree requirements, and a maximum of six (6) semester hours of graduate credit may be applied toward the degree.

Students seeking Alternative Post Baccalaureate Certification are to refer to the undergraduate catalog.

ADMISSION OF TRANSFER STUDENTS

An applicant who has attended another graduate school and has earned at least a 3.0 average on all graduate work is eligible to apply for admission to the Graduate Program at Centenary. The transfer student must also meet all admission requirements listed under the regular admission section; furthermore, eligibility for re-admission to the college from which the student has transferred is essential.

An applicant who has attended another graduate school and whose average on all graduate work is below 3.0 but not lower than 2.5, may be eligible for conditional admission to the Centenary Graduate Program by action of the Graduate Council.

TRANSFER OF CREDIT

In individual cases, a student, with the approval of the Chairperson of the Education Department, may transfer a maximum of six (6) semester hours of graduate credit earned in an accredited college or university with the following provisions: The grade in each course accepted must be "B" or better. Each course must be acceptable to the pattern of student's degree program at Centenary College.
The work considered for transfer must have been completed before the student registers in the graduate program.
The credit must have been earned within five years or less prior to the student's acceptance into a graduate program.
No graduate credit will be allowed for work done by correspondence study.

Admission to Candidacy: Eligibility for candidacy must be established following the completion of twelve (12) semester hours of graduate study.

You should note carefully the distinction between "admission to the Graduate School" and "admission to candidacy." The latter represents a re-evaluation of your work and is determined only after course work has furnished a basis for judgement. Admission to a graduate program does not necessarily imply future admission to candidacy.

Your admission to candidacy will be determined by the Graduate School after twelve (12) hours of course work have been completed, and after all conditions to admission have been removed, including departmental or other required examinations and/or conditions, if any. You must make a formal request for candidacy. Registration for additional courses will not be accepted until the request for candidacy has been processed.

Intention to Graduate: At the beginning of the semester in which you plan to graduate, you must fill out and return to the Graduate School an Intention to Graduate form, which may be obtained from the Graduate Office. This form must be refiled in case of postponement.

SPECIAL DEADLINES FOR MASTER'S DEGREE STUDENTS

Last day for filing Intention to Graduate form and permission to take Comprehensive Examination for spring graduation, one month after beginning of spring semester; summer graduation, beginning of third week of first summer term; mid-year completion of work, one month after beginning of fall semester. (For exact dates, see Academic Calendar.)

FINANCIAL INFORMATION

APPLICATION FEE

A one-time non-refundable application fee of $20 will be assessed each person making first-time application for graduate admission to Centenary College of Louisiana. You are responsible for consulting and following the Academic Calendar, which includes dates of the registration periods.

TUITION

1. Tuition is $249.00 per three hour course. Four hour courses slightly higher.

2. Graduating seniors who are approved for taking a maximum of six hours of graduate course work in addition to their undergraduate program will pay the regular undergraduate costs for full or part-time undergraduate course work.

AUDITING FEE

Any student may be admitted to regular classes for audit by meeting admissions requirements, receiving the approval of the Chairperson, and by paying an audit fee.

VEHICLE REGISTRATION FEE

Each student using or parking a vehicle on the College campus or parking lots must register their vehicle in the Business Office at the time of registration for classes and pay a $10 vehicle registration fee. This fee covers the period from September 1 through May 31. Registration fee for summer term only is $5.00.

LATE REGISTRATION FEE

Any student registering after the close of the regular registration period will be charged an additional late registration fee of $25.00.

CHANGE OF REGISTRATION FEE

After registration is completed, a fee of $10.00 is charged for any change of registration (i.e., for each course dropped, added, or modified) not initiated by the College.

GRADUATION FEE

Candidates for all advanced degrees will pay a graduation fee of $25.00 which includes the cost of the diploma. The student will also pay the rental of the academic gown, cap, and hood.

TEXTBOOKS

All textbooks used in the College are on sale in the Centenary Bookstore located in the Student Union Building.

TRANSCRIPTS OF CREDIT

Any person who has earned credit may obtain a certified copy of his record, provided he is in good standing with all departments of the College. The first transcript is furnished without charge, and a fee of $2.00 is charged for each additional transcript.

PARKING FINES

Students who receive parking tickets must present the ticket and pay the fine at the Business Office in Hamilton Hall.

FINANCIAL ASSISTANCE

Information concerning availability of loan funds may be obtained from the Director of Admissions and the Director of Financial Aid.

WITHDRAWAL AND REFUND POLICY

Official withdrawal is the date the student receives the approval of the Dean of the College for his withdrawal; and all funds are based on that date, regardless of the date of last attendance. Withdrawal forms are available at the office of the Dean of the College. The completed form bearing the proper signatures will be filed at the Registrar's office.

Fall and spring semester tuition and refundable fees are refunded if the student withdraws on or before the fifth class day after registration. A service charge of $25.00 will be made for withdrawal even if the student does not attend class. After the fifth class day, the following policy applies:

1. All fees are charged.
2. Between the sixth day of classes and the third Friday after classes begin three-fourths of tuition is refunded.
3. Between the third Friday and fifth Friday after classes begin, one-half of the tuition is refunded.
4. After the fifth Friday of classes, no refunds are given.
5. No refunds are given for the four-week summer courses after the first week of classes.

Students who are separated from the College as the result of disciplinary action forfeit all refund rights.

ACADEMIC REGULATIONS

Graduate students are expected to assume responsibility for becoming fully acquainted with regulations and requirements of the Graduate School.

GRADING SYSTEM/REQUIREMENTS

Grades are given at the end of each semester. The grading system includes the letter grades of A, B, C, D, F and I. A student will not be granted graduate credit for any course in which a grade of less than C is received.

To receive a Graduate Degree at Centenary College, a student must have an average of at least a 3.0 on all work pursued for Graduate credit. A student will be dropped from the roll if either his or her cumulative average and/or his or her average for the semester is below 3.0. No grade lower than a "C", and no more than one "C" will count toward a degree. On the receipt of a second "C", the student will be dropped from the Graduate program.

REPEATING COURSES

A graduate student may repeat a course in which a grade of "C" was earned. The original "C" will remain on the transcript and count toward the total of two for dismissal. The repeated grade will be averaged with the original "C" in grade computation.

AUDITING COURSES

Students auditing courses will not receive credit nor will they be permitted to take a credit examination on work audited.

PROBATIONARY STATUS AND DISMISSAL

A student who makes below a 3.0 grade point average will be placed on probation, and if he fails to raise that grade point average to at least a 3.0 average in the following semester, he will be dropped from the program.

Students who make one grade below "C" or more than one grade of "C" will be dropped from the graduate program.

WITHDRAWAL

Failure to attend classes does not constitute withdrawal. Official withdrawal is the date the student receives the approval of the Dean of the College for his withdrawal.

MAXIMUM COURSE LOAD

A graduate student may enroll for a maximum of twelve semester hours in a regular semester and twelve semester hours in a summer term, six hours per session. A person is limited to pursuing a maximum of six semester hours during the regular school year, if employed full-time.

MASTER OF EDUCATION/ADMISSION TO CANDIDACY

Admission to a graduate program does not automatically admit a student to candidacy for a degree in education. To be eligible for admission to candidacy for the master's degree, a student must:

1. Have achieved a regular unconditional graduate student status.

2. Have had a degree plan approved, by the Chairperson of the Education Department, prior to the completion of the first semester's work.

3. Have completed a minimum of twelve semester hours of graduate work at Centenary.

4. Have earned a "B" average on all graduate work pursued.

5. Have presented evidence of teacher certification.

6. Have met all admission standards.

7. Petition the Department of Education for acceptance to candidacy.

8. Be approved by the Chairperson of the Education Department for candidacy following the examination of applicant credentials for evidence of continued scholarly producing.

Upon the recommendation of the student's advisor and with the approval of the Chairperson of the Education Department, formal admission to candidacy will be granted by vote of the Graduate Education Faculty.

COMPREHENSIVE FINAL EXAMINATION

Each candidate for the master's degree in education will be required to pass a comprehensive final examination. A written examination will be conducted during the final semester in which the degree is planned to be completed. Each candidate, must at the start of their final semester of course work:

a) Declare the Intent to Graduate
b) Petition for permission to take the Comprehensive Examination

The Graduate Education Faculty will evaluate comprehensive final examinations.

On an original examination, a decision to pass must be unanimous; otherwise, the student is conditioned or failed. A decision to fail must be by majority. If the committee reports that the student has failed, there will be no re-examination. A re-examination will be required to remove any conditions that the examining committee imposes upon the student; only one such re-examination will be permitted. The re-examination will be permitted no sooner than the following semester or summer session. The Chairperson of the Education Department will set the examination time.

PROGRAM DESCRIPTIONS

All students enrolling in any of the below listed Master of Education Degree Programs must declare, file and have approved an official degree plan with the Chairperson of the Department of Education prior to the completion of six (6) semester hours of Graduate study. Failure to do so may result in suspension from the Graduate program, or non-acceptance of course work towards the completion of degree program.

In keeping with the regulations as stated in the LOUISIANA STANDARDS FOR STATE CERTIFICATION OF SCHOOL PERSONNEL, please be advised that you must meet not only stated criteria mandated by the state of Louisiana, but also the appropriate academic course work required by Centenary College in order to be able to receive your degree and Certification in Educational Administration and/or Supervision.

Time Limit. It is expected that you will complete your work, including thesis if required, within five years from the date of the earliest credit to be counted on the degree, including transfer credit, if any.

Extension of time must be applied for in writing, and should explain why the degree was not completed within the time limit and present a schedule for completing the program. Additional courses may be assigned to students who do not complete the degree within the time limit.

NOTE: All students anticipating enrolling in an internship/practicum must, prior to registration, receive written approval from the Chairperson of the Education Department.

ELEMENTARY SCHOOL ADMINISTRATION

Completion of a minimum of 33 semester hours of graduate credit to include:

A. Nine semester hours of educational administration and instructional supervision as follows:

505 - School Administration (includes elementary and secondary principalship)

538 - Elementary School Supervision

560 - Foundations and Theory of Educational Administration

B. Twenty-four semester hours of professional education as follows:

Eighteen semester hours in professional education to include:

501 - Educational Research

506 - School Law

532 - Elementary School Curriculum

563 - Philosophy of Education

565 - School Personnel Administration

566 - School Finance

Six semester hours of electives in educational administration from:

507 - School Plant and Facilities

564 - School-Community Relations

568 - Program Development and Evaluation

533 - Internship in Elementary School Educational Administration

SECONDARY SCHOOL ADMINISTRATION

Completion of a minimum of 33 semester hours of graduate credit to include:

A. Nine semester hours of educational administration and instructional supervision as follows:

505 - School Administration (included elementary and secondary principalship)

548 - Secondary School Supervision

560 - Foundations and Theory of Educational Administration

B. Twenty-four semester hours of professional education as follows:

Eighteen semester hours in professional education to include:

501 - Educational Research

506 - School Law

542 - Secondary School Curriculum

563 - Philosophy of Education

565 - School Personnel Administration

566 - School Finance

Six semester hours of electives in educational administration from:

507 - School Plant and Facilities

564 - School-Community Relations

568 - Program Development and Evaluation

543 - Internship in Secondary School Educational Administration.

SUPERVISION OF INSTRUCTION

Completion of a minimum of 33 semester hours of graduate credit to include:

A. Fifteen semester hours in administration and supervision as follows:

532 - Elementary School Curriculum

538 - Elementary School Supervision

542 - Secondary School Curriculum

548 - Secondary School Supervision

560 - Foundations and Theory of Educational Administration

B. Fifteen semester hours of professional education as follows:

501 - Educational Research

506 - School Law

510 - Testing and Measurement

563 - Philosophy of Education

568 - Program Development and Evaluation

C. Three semester hours as follows:

573 - Internship in Instructional Supervision, or

Education 533, 543, may be substituted for Education 573.

ELEMENTARY EDUCATION

Completion of a minimum of 33 semester hours of graduate credit to include:

A. Twenty-one semester hours as follows:

501 - Educational Research

509 - Human Relations in Educational Change or 513 - Interpersonal Communication

510 - Testing and Measurement

514 - Foundations of Reading Instruction

517 - Linguistics; Historical, Geographical and Structural

521 - Exceptional Children - Learning, Physical and Emotional Handicaps

532 - Elementary School Curriculum

B. Three semester hours from:

511 - Improvement of the Teaching of Elementary Language Arts and Social Studies

512 - Improvement of the Teaching of Elementary Mathematics and Science

C. Nine semester hours of electives in graduate education courses will meet the requirements of the master's degree.

D. In designing your program in elementary education to best suit your needs, some latitude in courses is possible.

E. All substitutions and electives must be approved by the Chairperson of the Education Department prior to enrolling in such courses.

SECONDARY EDUCATION

Completion of a minimum of 33 semester hours of graduate credit to include:

A. Eighteen semester hours as follows:

504 - Supervision of Student Teaching

514 - Foundations of Reading Instruction

517 - Linguistics

521 - Exceptional Children

542 - Secondary School Curriculum

564 - School-Community Relations

B. Three semester hours from:

501 - Educational Research

510 - Testing and Measurement

C. Three semester hours from:

509 - Human Relations in Educational Change

513 - Interpersonal Communication

D. Nine semester hours of electives in graduate education courses will meet the requirements of the master's degree.

E. In designing your program in secondary education to best suit your needs, some latitude in courses is possible.

F. All substitutions and electives must be approved by the Chairperson of the Education Department.

READING SPECIALIST CERTIFICATION

If Reading 514, 515, 516, and 518 are completed, the student will be certified as a Reading Specialist. Selective enrollment may be used in courses leading to Reading Specialist Certification.

M.Ed. COURSE DESCRIPTIONS

COMPUTER SCIENCE

595: EDUCATIONAL IMPLICATIONS OF MICROCOMPUTERS.....3 hours
A survey course in computers for the educator. The course deals with general information on computers, how they work, what they are used for, how they were developed, etc. A large portion of the course will be conducted in the microcomputer laboratory where students will learn to use educational software, word processing packages, and programs in BASIC. (on demand)

ECONOMICS

544: ECONOMICS FOR TEACHERS.....3 hours
A study of basic economic concepts and methods of presenting these concepts. (summer)

545: ECONOMIC GAMES AND SIMULATIONS.....3 hours
A study of the use of games and simulations to provide an alternative to the classroom teacher in teaching economic concepts. (on demand)

546: ECONOMICS IN THE ELEMENTARY CLASSROOM.....3 hours
An examination of the economic concepts applicable to the elementary curriculum. Special emphasis is given to pedagogical techniques in economics. (on demand)

547: ECONOMICS IN THE SECONDARY CLASSROOM.....3 hours
An examination of the economic concepts applicable to secondary curriculum. Concepts are not limited to the social sciences, but studied in the context of all disciplines, with particular emphasis of pedagogical techniques. (on demand)

EDUCATION

501: EDUCATION RESEARCH.....3 hours
The nature of scientific thinking, techniques of research design, planning and evaluation. Examination of principal research methods, survey of significant research studies. (fall/summer)

504: SUPERVISION OF STUDENT TEACHING.....3 hours
Principles and techniques of supervision; emphasis on evaluation procedures. (summer)

505: SCHOOL ADMINISTRATION.....3 hours
Duties and responsibilities of the elementary school and secondary school principal in areas of organization, leadership, administration, and supervision; principal's professional growth and his relationship to school, teachers, and patrons. (fall/summer)

506: SCHOOL LAW.....3 hours
Local, state and federal statutory, constitutional and case laws, rulings and opinions affecting education; legal rights and responsibilities of school personnel. (spring/summer)

507: SCHOOL PLANT AND FACILITIES.....3 hours
Buildings, grounds, and equipment and their significance to the educational program. (fall)

509: HUMAN RELATIONS IN EDUCATIONAL CHANGE.....3 hours
Love, empathy, humor, understanding, and sensitivity as they apply to administrator, teacher, non-professional, personnel, and student. (on demand)

510: TESTING AND MEASUREMENTS.....3 hours
Theory, principles, and evaluation of various types of tests. Emphasis on both teacher-made and standardized tests. (fall/summer)

511: IMPROVEMENT OF THE TEACHING OF ELEMENTARY LANGUAGE ARTS AND SOCIAL SCIENCES.....3 hours
Study of methods, literature, curricula, materials, and research in the teaching of language arts and social studies. Emphasis on innovation. (summer)

512: IMPROVEMENT OF THE TEACHING OF ELEMENTARY MATHEMATICS AND SCIENCE.....3 hours
Study of methods, literature, curricula, materials, and research in the teaching of mathematics and science. Emphasis on innovation. (fall)

513: INTERPERSONAL COMMUNICATION.....3 hours
Knowledge and skills of behavior generally applicable to face-to-face communication, one's own unique style of communication, group and organizational factors which affect that communication. Teacher-student, teacher-teacher, teacher-parent, and teacher-administrator situation are stressed. (summer)

521: EXCEPTIONAL CHILDREN- LEARNING, PHYSICAL AND EMOTIONAL HANDICAPS.....3 hours
Understanding and working with pupils with handicaps; legislation, history and development, current literature, identifying characteristics, and organizational and instructional patterns and strategies. (spring/summer)

525: THEORIES OF LEARNING.....3 hours
A study of modern learning theory, its historical context, and the contributions of major intellectual figures such as Thorndike, Pavlov, Hull, Tolman, Skinner, Estes, and Bandura.

532: ELEMENTARY SCHOOL CURRICULUM.....3 hours
A study and evaluation of elementary school curriculum, theory, and design, including recent curriculum developments. (fall)

533: INTERNSHIP IN ELEMENTARY SCHOOL ADMINISTRATION.3 hours
Observation and participation in all facets of administration of an elementary school; conferences and observation of central office operations; seminars and supervision by college faculty. Normally taken by persons on leave or assigned by central office instructional division. (one semester)(fall/spring)

538: ELEMENTARY SCHOOL SUPERVISION.....3 hours
Principles, techniques, procedures, and instruments used in supervision of instructional and auxiliary services in the elementary school. (summer)

542: SECONDARY SCHOOL CURRICULUM.....3 hours
A study and evaluation of secondary school curriculum, theory, and design, including recent curriculum developments. (summer)

543: INTERNSHIP IN SECONDARY SCHOOL ADMINISTRATION...3 hours
Observation and participation in all facets of administration of a secondary school; conferences and observations with central office personnel; observation of central office operations; seminars and supervision by college faculty. Normally taken by persons on leave or assigned by central office instructional division. (one semester) (fall/spring)

548: SECONDARY SCHOOL SUPERVISION.....3 hours
Principles, techniques, procedures, and instruments used in supervision of instructional and auxiliary services in the secondary school. (spring)

551: FOUNDATIONS OF NURSERY SCHOOL AND KINDERGARTEN EDUCATION.....3 hours
The development of pre-school education; growth and development characteristics of very young children; providing an environment for learning; and organizing and administering programs and services. (Prerequisite-approval by Chairperson, Department of Education) (fall/summer)

552: METHODS AND CURRICULUM OF EARLY CHILDHOOD EDUCATION.....3 hours
The objectives of nursery school and kindergarten education; curricula and methods in language development, communication skills, science, social living, numbers, music,art,dramatic play,and other readiness experiences (Prerequisite--EDU 551) (spring/summer)

553: PRACTICUM IN KINDERGARTEN EDUCATION.....3 hours
Supervised observation and teaching internship experiences in programs for kindergarten school children. (Prerequisites--EDU 551, 552) (fall/spring)

554: PRACTICUM IN NURSERY SCHOOL EDUCATION.....3 hours
Supervised observation and teaching internship experiences in programs for nursery school children. Development of teaching competencies appropriate to instructional activities. (fall/spring)

560: FOUNDATIONS AND THEORY OF EDUCATIONAL ADMINISTRATION.....3 hours
An examination of foundations and administrative theories and their application to educational administration in public school systems. (fall/summer)

563: PHILOSOPHY OF EDUCATION.....3 hours
A study of the current philosophies of education, with attention and emphasis to their impact on solutions to problems in American education. (spring/summer)

564: SCHOOL-COMMUNITY RELATIONS.....3 hours
A study of techniques and practices in building successful public relations programs. Emphasis will be placed on research and design of successful programs. (spring)

565: SCHOOL PERSONNEL ADMINISTRATION.....3 hours
A study of personnel theory and management and the interrelationship of the individual, the organization, and the educational process. A major purpose of the course is to conceptualize and practice key interpersonal leadership skills. (spring/summer)

566: SCHOOL FINANCE.....3 hours
A survey of financial and business management in public education, with emphasis on the study of budgeting and accounting procedures and of state, local, and federal sources of revenue. (fall/summer)

568: PROGRAM DEVELOPMENT AND EVALUATION.....3 hours
A comprehensive study of procedures and methods in securing information for the development, alteration, approval, and implementation of curriculum programs. (spring/summer)

569: INTEGRATION OF COMPUTERS INTO THE CLASSROOM:...3 hours
An investigation into the Creative application of Technology in Education through the effective integration of computers into the K-12 curriculum. (summer)

573: INTERNSHIP IN INSTRUCTIONAL SUPERVISION.....3 hours
Observation and participation in all aspects of supervision in elementary and secondary school under the direction of outstanding supervisors. Experiences will encompass central office personnel and operations appropriate to supervisory activities, and seminars and supervision by college faculty. Normally taken by persons on leave or assigned by central office instructional division. (one semester) (fall/spring)

581: INTERNSHIP IN TEACHING.....3,3 hours
582: PREREQUISITES: B.S. or B.A. Degree, completion of all certification requirements except student teaching. (These courses are open for credit only to those seeking alternative certification). This two course combination is an on-the-job teaching internship experience lasting one year in the area of certification. The intern must be employed by a local education agency and teach in an all-day setting under the supervision of college faculty. The intern is responsible for obtaining his/her own teaching position.(fall/spring) These courses will not count toward a Masters Degree.

595: SELECTED TOPICS.....3 hours
A detailed study of an area in education not normally covered in regular education courses. (on demand)

596A: AUDIOVISUALS IN EDUCATION.....3 hours
A study of the use of audiovisual equipment and the preparation of a variety of audio and visual materials for the classroom. (on demand)

596F: RELIGION STUDIES IN PUBLIC EDUCATION.....3 hours
Comprehensive non-sectarian approach training for teachers and administrators. A study of a variety of ways religious studies can be legally presented in public education. (on demand)

ENGLISH

501: SHAKESPEARE.....3 hours
A study in depth of selected plays. The arrangement is basically chronological; and examples of histories, comedies, and tragedies are included. (on demand)

510: ADVANCED ENGLISH GRAMMAR AND COMPOSITION.....3 hours
A descriptive study of the structural logic and idiom of the English sentence and of the creation of precise functional composition. (on demand)

517: LINGUISTICS-HISTORICAL GEOGRAPHICAL AND STRUCTURAL.....3 hours
An introduction to the scientific study of language; the nature of language structure; how languages are alike and how they differ. (spring)

520: LITERARY CRITICISM.....3 hours
A study of the background and development of modern literary criticism, with particular emphasis upon its development after Coleridge. The influence of literary theory, the various critical theories of this century, and problems of practical criticism are the concerns of lectures, class discussions, and papers. (on demand)

GEOLOGY

501: EARTH SCIENCE-EARTH MATERIALS .....4 hours
A study of physical geology, minerology, petrology and geomorphology. This course will not count toward a Masters Degree. (on demand)

502: EARTH SCIENCE-EARTH HISTORY.....4 hours
A study of historical geology and palenotology. This course will not count toward a Masters Degree. (on demand)

503: EARTH SCIENCE-OCEANOGRAPHY.....4 hours
A study of the physical characteristics of the world's oceans and meteorology. This course will not count toward a Masters Degree. (on demand)

504: EARTH SCIENCE-ASTRONOMY.....4 hours
A study of the earth as a body in space, planetary geology and the solar system. This course will not count toward a Masters Degree. (on demand)

505: EARTH SCIENCE WORKSHOPS.....4 hours
PREREQUISITE: GEOL. 501, 502, 503, 504 (One may be taken concurrently with permission of the instructor). A hands-on and discovery approach to developing a sourcebook of earth science activities teachers may use in their classroom. This course will not count toward a Masters Degree. (on demand)

HEALTH & PHYSICAL EDUCATION

HEALTH

521: PERSONAL AND COMMUNITY HEALTH.....3 hours
An introduction to factors influencing and determining personal and community health with emphasis upon major health problems of adults-and environmental health problems. (summer)

554: SCHOOL HEALTH.....3 hours
A study of the major health problems of elementary school children, including-health screening, methods, materials and modern health resources. (summer)

555: DRUG EDUCATION.....3 hours
A study of the sources, effects, and abuse of legal and illegal drugs. Emphasis is on the classification of frequently abused drugs, and the community and personal factors associated with this abuse.

557: CONSUMER AND NUTRITION EDUCATION.....3 hours
A study of health services, products, and nutrition with emphasis upon methods and materials pertinent to health and physical education. (summer)

PHYSICAL EDUCATION

524: ADMINISTRATION OF HEALTH-PHYSICAL EDUCATION.....3 hours
A study of the principles underlying the organization and administration of programs of health, physical education and athletics in modern schools. (yearly)

545: METHODS AND MATERIALS OF TEACHING HEALTH AND PHYSICAL EDUCATION IN THE SECONDARY SCHOOLS.....3 hours
A study of curriculum planning based upon grade characteristics and educational philosophy. Emphasis will be placed on teaching-learning strategies, selection and design of materials, and analytical analysis. (on demand)

546: PRINCIPLES AND PROCEDURES OF WOMEN'S SPORTS.....3 hours
An examination of the history, values, and trends in extracurricular sports programs for girls and women. Emphasis will be placed upon anthropometric and physiological factors, physical conditioning, sports training, and psychological and sociological implications of girls' and women's sports. (on demand)

547: TECHNIQUES OF COACHING FOOTBALL.....3 hours
A study is made of the basic offenses and defenses in current use. The student is to gain an insight into offensive strategy and to learn defensive strategy, how to attack certain defenses, and how to contain certain offensive formations. Other areas include utilization of staff, practice organization, scouting techniques, and conditioning procedures. (on demand)

548: TECHNIQUES OF COACHING BASEBALL.....3 hours
A study of the individual play of each position plus the techniques and fundamentals of baseball. Students will be given an insight into the rules of baseball, practice organization, field maintenance, and the correct method of scoring. (summer)

559: PHYSICAL EDUCATION FOR SPECIAL POPULATIONS.....3 hours
Designed to prepare the physical educator to select and conduct physical education activities for children with various handicaps. Attention will be given to adapting activities and remedial techniques. (on demand)

MUSIC

595: LEVEL II, CERTIFICATION IN ORFF-SCHULWERK.....3 hours
Students will work with the instruments included in an Orff Instrumentarium with both improvised and composed material through teacher direction and homework assignments. Movement, speech and recorder techniques will be extended according to the objectives above and in accordance with the Level II guidelines issued by the American Orff-Schulwerk Association. (summer)

596: INTRODUCTION AND APPLICATION OF THE ORFF-KODALY APPROACH TO MUSIC EDUCATION.....3 hours
A study of the basic elements of music through participatory activities using music, speech, movement, children's games, and stories. Designed for the classroom teacher, music teacher, and other interested professionals. (fall/spring)

POLITICAL SCIENCE

585: SEMINAR IN POLITICAL SCIENCE-AMERICAN POLITICAL THOUGHT .....3 hours
The examination of some basic themes in the development of American political thought: the nature and evolution of liberalism, the fusion of liberalism with capitalism, the subsequent rise of democracy and the struggle involved in the process of accommodation between democracy and capitalism-liberalism. (on demand)

586: SEMINAR IN POLITICAL SCIENCE-POLITICAL PARTIES AND ELECTIONS.....3 hours
An examination of the political behavior of the American electorate - national, state, and local - and exploration of various theories which attempt to explain why people vote as they do, why some candidates win and others lose and the implications of voting for the political regime. (on demand)

PSYCHOLOGY

596: THE HYPERACTIVE CHILD.....3 hours
A survey of recent research on the etiology, diagnosis, and treatment of the hyperactive child. Emphasis is on behavioral therapy. (on demand)

READING

514: FOUNDATIONS OF READING INSTRUCTION.....3 hours
A survey of principles and practices, methods and materials for devising, organizing, and implementing effective reading programs in all grades. (fall/summer)

515: DIAGNOSIS AND CORRECTION OF READING DIFFICULTIES (Prerequisite- Reading 514).....3 hours
Causes of reading disabilities; observation and interview procedures; diagnostic instruments; standard and informal tests; report writing; materials and methods of instruction. (fall)

516: CLINICAL PRACTICUM IN READING.....3 hours
(Prerequisite- Reading 514 and 515)
Designed to be an integral part of Reading 515 in which students diagnose and treat reading disability cases under supervision. Course designed for three hours practicum in the morning (516) and two hours classwork in the afternoon (515). May be taken concurrently with Reading 515.(spring)

518: READING IN THE CONTENT AREAS.....3 hours
Techniques for teaching reading and demonstrated models of instructional procedures will be the basis of the course. In addition, this course is designed to help teachers develop strategies for working with students who need remediation in reading skills in specific content areas. (spring/summer)

SOCIOLOGY

593: SOCIALIZATION.....3 hours
This course will concentrate on the socialization process of children in American Society. Emphasis will be placed on subcultural differences and conflicts. The important components of class, religion, economics, and family will be explained to understand the heterogeneity of school populations. The course will enhance teacher understanding of the various socialization experiences of their students. (summer)

595: THE CHANGING FAMILY.....3 hours
A sociological analysis of marriage and family behavior within contemporary American society. Emphasis will be placed on changes occurring in the institution of marriage and family. The importance these changes have on the classroom teacher and learning process of the student. Problems evident in learning setting--divorce, single parenthood, lack of motivation, etc.-- will be examined and solutions offered. (summer)

596: SEX EQUITY IN EDUCATION.....3 hours
The course is designed to promote sex equity in education and will include: historical perspectives of sexism, stereotypes in our society and schools, sex bias in language and educational materials, economics of sexism, legal context of Title IX, community awareness. (on demand)

ADMINISTRATION

President.....Donald A. Webb
B.A., Ohio Wesleyan University; M.Div., Methodist Theological School; Ph.D., Drew University

Academic Dean.....Dorothy Bird Gwin
B.B.A., M.S.,East Texas State University; Ed.D., University of Kansas

Dean of Students.....Dan Seymour
B.A., M.A., Northwestern State University; Ph.D, Mississippi State University

Director for Development.....Chris Webb
B.A., Ohio Wesleyan University; M.B.A., Centenary College

Registrar.....Gary Young

Director of Admissions and Financial Aid.....Mary Sue Rix

Business Manager and Comptroller.....Harold Bond

GRADUATE COUNCIL

Dorothy Bird Gwin, Ed.D.....Professor of Education and Psychology and Dean of College

Barrie Richardson, D.B.A.....Professor of Business and Economics and Dean of the School of Business

Austin Sartin, Ph.D.....Chairperson and Woolf Professor of Geology

Gary Young, Ph.D.....Registrar

E. John Turner, Ed.D.....Chairperson of Education Department

Johnson Watts, A.M. .....Chairperson of Personnel and Economic Policy Committee

Alton Hancock, Ph.D.....Chairperson of Educational Policy Committee

MASTER OF EDUCATION FACULTY

Dorothy Bird Gwin.....Professor of Education and Psychology and Dean of College. B.B.A., 1954, M.S., 1955, East Texas State University; Ed.D., University of Kansas, 1958. (1967)

E. John Turner.....Assistant Professor of Education and Acting Chairperson of Department. B.S., Centenary College, 1969; M.Ed., Northwestern State University, 1974; M.A., Northwestern State University, 1979; Ed.D., Northwestern State University, 1980. (1989)

Cay Evans.....Assistant Professor of Education B.A., Northwestern State University, 1978; M.Ed., Northwestern State University, 1983; Ph.D., University of Georgia in Athens, 1985. (1989)

Mary Margaret Mitchell.....Assistant Professor of Education B.A., Centenary College, 1979; M.Ed., Vanderbilt University, 1982; Ph.D., Louisiana State University, 1990. (1990)

Nancy P. Alexander.....Lecturer B.S., Centenary College, 1963; M.Ed., Northwestern State University, 1970. (1983)

Burnadine M. Anderson.....Lecturer B.A., Southern University, 1971; M.A., Ohio State University, 1972. (1984)

David Bedard .....Associate Professor of Physical Education and Chairperson of Department. B.S., 1968, M.Ed., 1972, Northwestern State University; Ed.D., 1981, East Texas State University.(1981)

Lewis Bettinger..... Professor of Psychology B.S., 1962, M.A., 1963, Ph.D., 1966, Ohio State University. (1972)

Harold Christensen.....Associate Professor of Economics B.A., 1971, M.S., 1975, Ed.D., 1979, Oklahoma State University. (1980)

Edith Elliot Duhon.....Lecturer B.M., 1962, Centenary College; M.M.Ed., 1969, Northwestern State University. (1982)

James C. Farrar.....Associate Professor of Physical Education
B.S., 1953, Louisiana Tech University; M.S., 1961, University of Arkansas; Ed.D., 1975, Northwestern State University. (1977)

James Gillespie, Jr.....Lecturer
B.S. Centenary College, 1971; M.Ed., Memphis State University, 1978; Ed.D., Northwestern State University, 1987. (1990)

James Edward Hamby.....Lecturer
B.A., LSU, 1968; M.B.A., Louisiana Tech University, 1978, Ed.D., 1990, Vanderbelt University. (1985)

Lilyan Hanchey.....Lecturer
B.S., 1953, Louisiana Tech University; M.Ed., 1961, Ed.D., 1971 Louisiana State University. (1983)

Gaius N. Hardaway.....Professor Emeritus of Education
B.S., Centenary College, 1949; M.Ed., University of Arkansas, 1954; Ed.D., University of Mississippi, 1969. (1977)

Powell Layton.....Lecturer
B.S., Southwest Texas State College, 1947; M.S., Southwest Texas State College,1948; Ed.D.,North-East Louisiana University, 1978. (1978)

Victoria LeFevers.....Associate Professor of Health and P.E.
B.S.E., Southern State College, Ark.,1968,M.A., 1969, Ph.D., 1971, Texas Woman's University. (1982)

Antoinette Price.....Lecturer
B.S., Centenary College, 1950; M.Ed., Louisiana State University, 1953; Ed.D., Northwestern State University, 1979. (1980)

Cathy Seymour.....Lecturer
B.A., Northwestern State University, 1974; M.Ed., Northwestern State University, 1976; M.Ed., Northwestern State University, 1981. (1990)

Dan Seymour.....Lecturer
B.A., Northwestern State University, 1972; M.A., Northwestern State University, 1978; Ph.D., University of Mississippi, 1989. (1989)

Charles E. Vetter.....Associate Professor of Sociology and Chairperson of Department. B.A., Southwestern University, 1961; M.A., 1965, Ph.D., 1975, North Texas State University. (1970-73; 1975)

Barbara Zimmerman.....Lecturer B.S., Bowling Green State University,1954; M.S., Wayne State University,1963; Ph.D., Ohio University, 1968. (1980)

ACADEMIC CALENDAR 1991-1992

FALL SEMESTER, 1991

Pre-Registration.....July 23-August 3

Registration.....2:30-4:15.....August 14, 15
Mickle Hall Basement

Class work begins.....August 26

Labor Day Holiday.....September 2

Last day for enrolling, adding courses or changing sections.....September 6

Last day for filing Intention to Graduate form and Permission to take Comprehensive Exams.....September 28

Last day for removing incomplete grades from preceding semester.....October 11

Fall Break begins.....3:00 p.m.....October 11

Fall Break ends.....8:20 a.m.....October 16

Mid-semester grades due.....Noon.....October 18

Last day for dropping courses or changing enrollment status.....Noon.....October 31

Comprehensive Examination.....8:00 a.m.....November 23

Thanksgiving recess begins.....5:00 p.m.....November 27

Thanksgiving recess ends.....8:00 a.m.....December 2

Preparation Week.....December 1-8

Class work ends.....December 6

Pre-registration.....December 2-13

Semester exams..... ..December 9-13

SPRING SEMESTER, 1992

Pre-Registration.....November 26-December 7

Registration.....2:30-4:15 p.m.... January 2-3
Mickle Hall Basement

Class work begins.....January 8

Last day for enrolling, adding course,
or changing sessions.....January 17

Last day for filing Intention to Graduate form and
permission to take Comprehensive Exams.....February 7

Last day for removing incomplete grades from preceding
semester.....February 27

Mardi Gras Holiday begins.....3:00 p.m...February 28

Mid-semester grades due.....Noon.....March 3

Mardi Gras Holiday ends.....8:20 a.m.....March 9

Last day for dropping courses or
changing enrollment status.....March 12

Comprehensive Examination.....April 4

Spring Recess begins.....April 16

Spring Recess ends.....April 21

Preparation Week.....April 21-26

Class work ends.....April 24

Semester Exams.....April 27-May 1 (All) April 24-April 28

Baccalaureate & Commencement.....2:30 p.m.....May 2

SUMMER SEMESTER, 1992

Registration.....2:30-4:30...May 13, 14

Four-week courses meeting 1 hr. 55 min. daily
1st Session.....June 9 July 3
2nd Session.....July 6-July 31

Eight-week courses meeting 55 min. daily.....June 9-July 31

Last day for filing Intention to Graduate form and
Permission to take Comprehensive Exams.....June 18

Independence Day Holiday.....July 4

Last day for enrolling, adding courses, or changing
enrollment status.....1st Session.....June 11
2nd Session.....July 8
Eight-week courses...June 12

Last day for dropping courses or changing status
1st Session.....June 18
2nd Session.....July 16
Eight-week courses...June 25

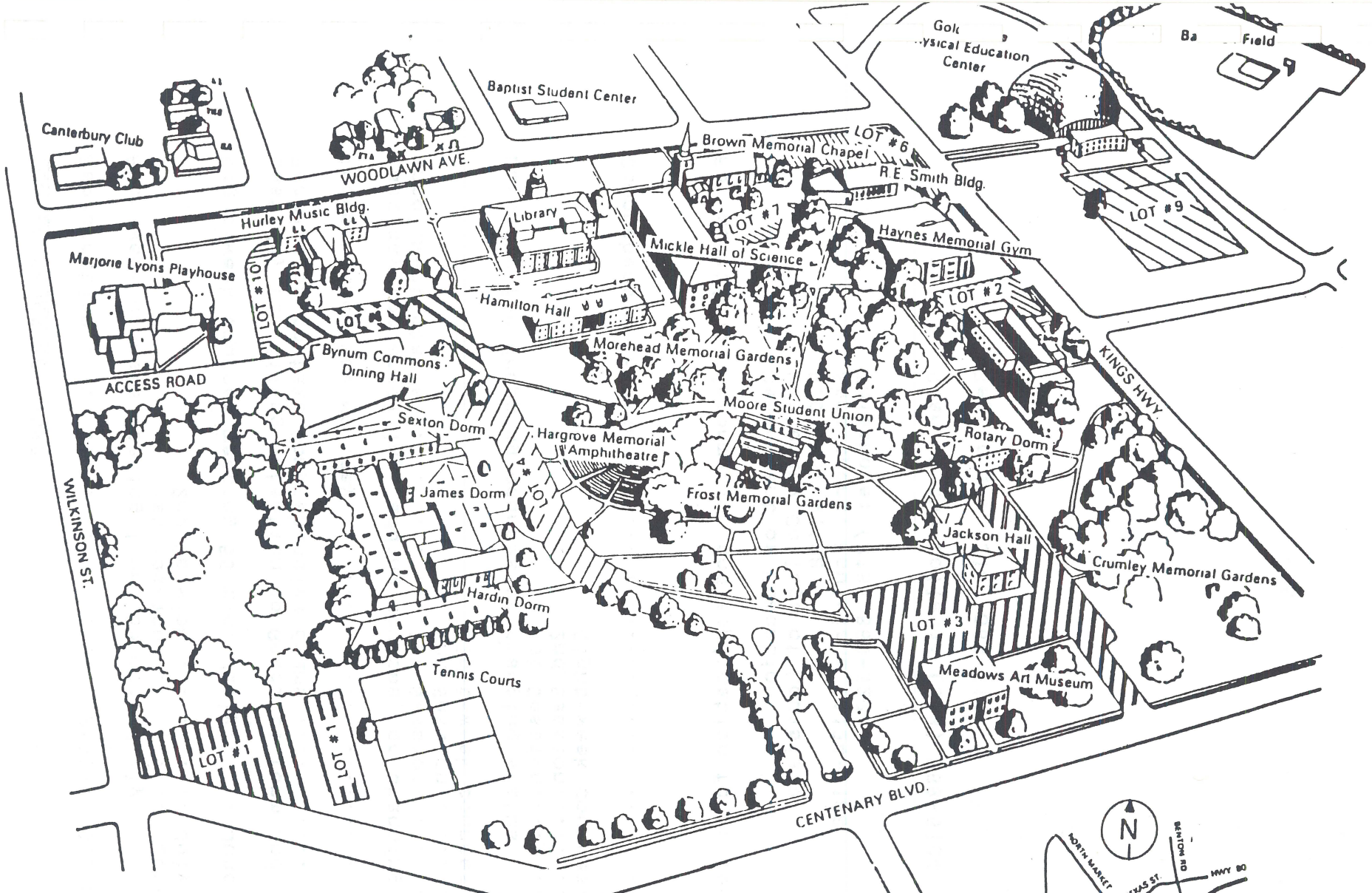
Comprehensive Examination.....July 18

For additional information and application forms contact:

Department of Education
Centenary College of Louisiana
P.O. Box 41188
Shreveport, Louisiana 71134-1188
Telephone: (318) 869-5223

Dean of the College: (318) 869-5104

Registrar: (318) 869-5147



CENTENARY COLLEGE OF LOUISIANA
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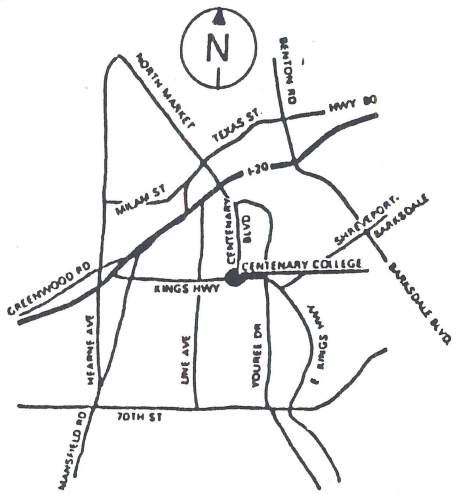

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